

DRAFT
YCCART Planning Meeting
Tuesday March 10th at Stonewell Lane, Congresbury

Action points	
	Present: , Peter English (Chair), Pete Wright, Ian Morton, Janet Dickson and Philippa Cormack
	Apologies: Brian Bradbury, Chris Short
	Minutes of last meeting n/a
Action 1-2	<p>Matters arising from last meeting Woodspring Priory/Landmark Trust Open Weekend VR has agreed with Landmark Trust that an exhibition of YCCART results etc should be made available for the 2015 Open Weekend.</p> <ul style="list-style-type: none"> • VR to inform JD of date • JD to gather together the Woodspring resources, re-do the labelling etc and liaise with AL and PW re mounting the exhibition and its transportation to the site
Action 3	<p>Matters outstanding from last meeting 601 Kingston Seymour Roman salt boiling kilns in Kingston Seymour</p> <p>RM15 Locking Castle</p> <ul style="list-style-type: none"> • JD to remind Vince about the above.
Action 4	<p>Congresbury</p> <ul style="list-style-type: none"> • PW PE to obtain permission from Urchinwood to survey their fields alongside the River Yeo
Action 5	<p>Other</p> <ul style="list-style-type: none"> • Unsal and John W to be asked to undertake the photography of pots currently held in local museum collections.
Action 6	<p>Plans December March 2015 – July 2015</p> <p>The meeting was called to discuss future plans and prioritise surveying work for the Spring and Summer.</p> <ul style="list-style-type: none"> ▪ A full list of proposed sites and provisional dates etc is included as appendix 1 <p>601 Once Lympsham is completed the 601 team intend to revisit Collins 14 and then begin work on a series of fields owned by various members of the Edward's family near Rookery Farm. At some point the 601 will join the other teams at Moor Lane and then return to Collin's fields along the Wrington Rd.</p> <ul style="list-style-type: none"> • PE/PW to contact landowners
Action 7	<p>RM 15 Banwell is nearly complete so the RM15 team intend to return to Home Field to survey the platform area. They'll then turn their attention to Moor Lane.</p> <ul style="list-style-type: none"> • JD to contact BB with potential start date , late April/ May.

Action 8	<p>FRED Fred will continue to work alongside the RM15 team as above but also have several other sites of interest.</p> <ul style="list-style-type: none"> • JD to contact GP to establish a FRED programme for the next 4 months.
Action 9	<p>RESEARCH TEAM The research team which now meets at Yatton Library have a busy schedule of work ahead of them. BB and the group are setting up permanent records of work undertaken in the area, they intend to visit the Somerset Museum in Taunton, meet Derek Lilly again and, when the weather improves, to recommence field walking in Kenn Moor.</p> <ul style="list-style-type: none"> • BB to contact farmers/landowners to obtain permission to survey fields in the Moor Lane area.
Action 10	<p>Excavations in July 2015 As part of YCCCART's commitment to developing archaeological skills it was agreed to explore excavating two potential sites as identified by FRED at Iwood to coincide with Archaeology Week.</p> <ul style="list-style-type: none"> • PE to discuss with Alan Collins, land owner. <p>PE was happy to project manage this work. The use of a small excavator to speed up the digging and later infilling of the trenches was thought to be essential.</p>
Actions 11-13	<ul style="list-style-type: none"> • PE to contact Steve Toft, CHERT, to see if he would like to be involved. • PW has the necessary safety equipment, stakes, mesh, warning tape etc. • PW/PE to arrange a mini digger
Actions 14-15	<p>Summer events inc. Archaeology week and Local History month</p> <p>Congresbury fete Saturday - July 11th The theme for this year's display will be linked to the history of St Andrew's Church.</p> <ul style="list-style-type: none"> • The committee will gather together the resources and surveying results and mount the exhibition • JD to canvas members willing to help on the day
Action 16	<p>Yatton fete Saturday - August 8th The theme to be decided.</p> <ul style="list-style-type: none"> • JD to ask BB how the committee can help him collate and display the exhibition.
Action 17-18	<p>Archaeology week- July-6th-10th See above- excavations at Iwood</p> <p>Local History month- May It was suggested that Vince Russett be approached to see if he would be prepared to lead a walk/talk on Cadbury Hill to celebrate Local History month in May and also link to archaeology week. Late May or early June was suggested at a time of his choosing. JD reminded the committee that community involvement is one of the HLS agreement's key aims for Cadbury Hill and this would be an ideal opportunity to not only inform interested people about the history and archaeology of the site but also explain what is happening on the hill with regard to clearance etc.</p> <ul style="list-style-type: none"> • JD to explore the idea with Vince • JD to approach Yatton and Congresbury Parish Councils to advertise the event.

Action 19	<p>AOB AGM</p> <p>The committee noted the date of the AGM, Thursday April 30th at 10.30am. JD reported that the Methodist Hall was already booked. The usual official business, would be followed by a review of recent results and a fish and chip lunch at 12.30pm. It was agreed to charge £7.00 to include coffee and a pudding.</p> <ul style="list-style-type: none"> • JD to circulate details nearer to the time and inform Unsal for inclusion on the website.
Action 20-21	<p>COFFEE ARRANGEMENTS</p> <p>JD informed the committee that she had explored the possibility of using Congresbury tennis Club as a venue for coffee. Noting the following <i>Parking is good and there's plenty of room inside and sufficient chairs to seat everyone. There's disabled access, nearby parking, ramps and a toilet. A kitchen where we can store our mugs etc, although there are plenty there already, hot water and it's quite warm. In the summer we can sit outside on the paved area. Significantly we can have it for one and a half hours for £5.00 which is considerably less than the Methodist hall although I would still use that venue for larger meetings ie AGM. Liz Greaves will give us a key so we won't be dependent on someone to unlock or lock up.</i></p> <p>It was agreed to approach Liz Greaves with a view to hiring the tennis club on a trial basis starting Thursday March 19th. PW queried how the Tennis Club would want to be paid.</p> <ul style="list-style-type: none"> • JD to confirm with Liz Greaves re hiring and arrangements for payment etc • JD to inform all YCCART members of the new coffee arrangements
Action 22-23	<p>RE-LABELLING EXHIBITS HELD AT YATTON LIBRARY</p> <p>Marianne Pitman has reported that artefacts held in Yatton Library have faded badly. Although only some of the objects on display were donated by YCCART it was agreed that something should be done.</p> <ul style="list-style-type: none"> • PC to visit the library and assess the extent of the job • JD offered to help
Date of next meeting TBA	

Appendix 1

MARCH	APRIL	MAY	JUNE	JULY	
601 Lympsham Collins 14	Jenny, Peter, Colin Edwards Fields/Rookery farm	Moor Lane	→	IWOOD DIG	Collins Wrington Rd Kingston Seymour
RM15 Banwell Home Field	← AS ABOVE				Locking Castle
FRED AS RM15	AS ABOVE Other sites tba				
OTHER	1 Photography project				→

RESEARCH TEAM	SEE BB EMAIL BELOW				
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Appendix 2

As the weather improves we will continue Field Walking in the Kenn Moor area to enable the Geo-phys work to continue. We have permission to survey most of the fields on the North side of Ham Lane subject to weather, crops or animal requirements. Yes, we have the names of most if not all of the farmers and/or land owners. We are producing plans with Field recognition numbers starting from the junction of Ham Lane and Kenn Moor Lane and also a plan with names of the owners of the fields,

We are setting up hard back notebooks, they will be updated with our previous work which will record our finds, survey information etc which will be permanent records of our work.

A laminated field observation guide to be used on site to record various aspects of the area being surveyed by geo-phys or field walkers and which can be used by all working in the field. We are planning to meet Derek Lilly again as he has a wealth of knowledge about this area and we intend to visit the Somerset Museum again to seek more answers to various queries we have.