

**YCCART Committee Meeting  
19<sup>th</sup> May 2016 at Congresbury Tennis Club.**

<b>Action points</b>	
	<b>Present:</b> Peter Wright, Peter English (Chair), Geoff Pearson, Janet Dickson, John Wilcox, Vince Russett, Philippa Cormac & Arthur Langley.
	<b>Apologies:</b> Brian Bradbury. Chris Short,
	<b>Minutes of last meeting</b> Agreed
	<b>Matters outstanding from previous meetings</b>  <b>Progressing the Pottery project.</b> UH & JW to begin photographing Congresbury ware in local museums. <i>John W queried the logistics of this project as he currently photographs individual items of pottery from 4 different angles. It was acknowledged that this was far too big a task to be undertaken easily.</i> <ul style="list-style-type: none"> <li>• PE &amp; CS to provide JW &amp; UH with a specific brief for the project, identifying exactly what will be photographed and how the information will be presented to ensure a consistent approach.</li> <li>• Agreed to photograph YCCART's collection first.</li> <li>• Possibly meet on an alternative day ie Mondays.</li> </ul>
	<b>Matters arising from last meeting</b>  <b>Newsletter. (See any other business.)</b>  <b>Ground penetrating radar</b> <ul style="list-style-type: none"> <li>• VR still investigating the various options available to expand YCCART's surveying equipment</li> <li>• Sub-committee needed to pursue funding</li> </ul>
<b>Action 1</b>  <b>Action 2</b>  <b>Action 3</b>  <b>Action 4</b>	<b>Chairman's report</b> PE had nothing new to report since the AGM last month; however he expressed concern about the lack of possible sites for the RM15 to survey. The fields at Ham Lane cannot be worked at the moment due to the long grass; this is also an issue for FRED. JD drew the committee's attention to the list of sites identified by VR at January's meeting. (See Future Plans below.) <ul style="list-style-type: none"> <li>• VR to re-establish contact with relevant personnel re Locking Castle.</li> </ul> Janet Burdge has obtained permission from her brother-in-law for YCCART to survey an interesting enclosure. PE thanked Janet B for obtaining contact details. <ul style="list-style-type: none"> <li>• PE, CS, PW &amp; VR to contact Graham Burdge to arrange a meeting to discuss access and parking etc</li> </ul> It was noted that there are still some fields owned by the Collin's family which have yet to be surveyed. <ul style="list-style-type: none"> <li>• PE to discuss the matter with Alan Collins.</li> </ul> GP thought that it would be a good idea to carry out an equipment check to ensure that each team has the tapes it needs. He expressed some concerns about the accuracy of the tapes, suggesting that they may have stretched with use. <ul style="list-style-type: none"> <li>• It was agreed to look at the condition of the tapes and to also mark up the new ones on a Thursday when it's too wet to carry out fieldwork.</li> </ul>

	<p><b>Future plans. As identified in January 2016.</b></p> <p>VR shared his thoughts about the following possible sites:</p> <ol style="list-style-type: none"> <li>1. Sites identified by Dick Broomhead around Congresbury inc Honey Hall.</li> <li>2. Locking Castle</li> <li>3. Hillsea- late Saxon site in Claverham.</li> <li>4. Kingston Seymour- Roman salt kilns.</li> <li>5. Ashcombe Park- a prehistoric field system.</li> <li>6. Churchill- another Saxon island but also fields with interesting names.</li> <li>7. Monitor the Bristol Water pipe-line.</li> </ol> <p>He was also keen to explore Honey Hall.</p> <p>Post retirement VR was happy to train YCCCART members in other elements of archaeological fieldwork.</p> <p>Other sites for work in 2016 were:</p> <ol style="list-style-type: none"> <li>1. Andrew Sheppey's farm</li> <li>2. Woodspring Priory (FRED)</li> <li>3. Cadbury Hill- continue scrub clearance - Autumn months</li> </ol>
<p><b>Action 5</b></p>	<p><b>Financial report</b>  PW reported no significant changes from the financial report presented at the AGM although the reserves have increased by £200.</p> <ul style="list-style-type: none"> <li>• PW to send copy of Financial Statement to JD for inclusion in the minutes.</li> </ul>
<p><b>Action 6</b></p> <p><b>Action 7</b></p> <p><b>Action 8</b></p>	<p><b>Plans and priorities for Summer 2016</b></p> <p>PE highlighted the two digs planned for this summer. Simmond's field at Ham Lane, Yatton and Congresbury Cross. VR is to meet with representatives from NSC next week to discuss the excavation procedures for the latter. YCCCART members involved with this dig will be required to undergo H&amp;S training and will have to wear protective clothing and footwear. VR is still waiting to hear from Historic England regarding the need for him to submit an application for scheduled monument consent.</p> <ul style="list-style-type: none"> <li>• VR will keep YCCCART informed of progress.</li> </ul> <p><b>Cleaning the Cross</b></p> <p>JD reported that Congresbury PC are organising a clean up of Broad St and the Cross on Saturday June 4<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• JD to ask for volunteers to assist in cleaning the Cross.</li> </ul> <p><b>Festival of Archaeology July 16<sup>th</sup> – 31<sup>st</sup></b></p> <p>A date for a walk, led by VR, around Congresbury was set for Sunday July 24<sup>th</sup> 10.30am.</p> <ul style="list-style-type: none"> <li>• Committee to advertise the event.</li> </ul>

<p><b>Action 9</b></p> <p><b>Action 10</b></p>	<p><b>Fetes</b></p> <p>YCCCART will have a display at both Congresbury June 25<sup>th</sup> and Yatton August 13<sup>th</sup> fetes. JD suggested using the Cadbury Hill material currently on display in the library.</p> <ul style="list-style-type: none"> <li>• JD to inform members of the above dates.</li> </ul> <p>JD felt that more should be done to actively engage possible new recruits suggesting that they be invited to coffee to find out more about YCCCART's work.</p> <ul style="list-style-type: none"> <li>• JD to create an 'invitation to coffee' card to be given out to possible new recruits.</li> </ul>
<p><b>Action 11</b></p> <p><b>Action 12- 13</b></p> <p><b>Action 14-15</b></p>	<p><b>AOB</b></p> <p><b>Standardising marking up sites.</b></p> <p>Clive Nunn has suggested YCCCART adopt a standardise system for indentifying the starting point for surveying rather than relying on natural features. PW pointed out that this is already being done and works well when the points are triangulated and the results recorded on the day sheet. PE proposed that YCCCART devise a methodology for consistent marking out and recording.</p> <ul style="list-style-type: none"> <li>• PW to produce a draft for discussion at a later meeting.</li> </ul> <p><b>Mary Campbell's bequest</b></p> <p>PW has contacted Mary's family who are happy that a tree should be planted in Mary's name. VR mentioned that there had been an obituary to Mary in the latest edition of The Bristol &amp; Gloucestershire Archaeological Transactions.</p> <p><b>Advertising YCCCART!</b></p> <p>JW has been in contact with a company which prints and embroiders logos on sweatshirts and polo shirts. The initial start up cost for a logo is £50-£60 whilst a sweatshirt, polo shirt combo is approximately £20.00. It was agreed that YCCCART would fund the start up cost but that individual members would be encouraged to purchase their own clothing. JD asked if the company also printed banners. JW to investigate further. If not, PW has a contact that could be approached. PE thanked JW.</p> <ul style="list-style-type: none"> <li>• JW to investigate the cost of a banner</li> <li>• Committee to canvas opinion from members before placing any orders</li> </ul> <p><b>Visits</b></p> <p>JW suggested that YCCCART members might be interested in visiting local sites where excavations have taken place recently. He suggested the Roman Baths in Bath but Chedworth and Caerwent were also mentioned as potential sites of interest.</p> <ul style="list-style-type: none"> <li>• JD to find out more about the dig in Bath. (Now completed, access to the site will be in 2019 when the Archway Project opens.)</li> <li>• The idea of a visit to be discussed at coffee time.</li> </ul>

