

**YCCCART Committee Meeting
15th May 2014 at Bickley.**

Action points	
	Present: Philippa Cormack, Peter Wright, Chris Short, Peter English (Chair), Mary Campbell, Ian Morton, Janet Dickson, & Vince Russett, Arthur Langley.
	Apologies: John Wilcox, Geoff Pearson, Chris Lufflum.
	Minutes of last meeting Agreed
	Matters outstanding from previous meetings None
	Matters arising from last meeting
Action 1	<p>Planning</p> <ul style="list-style-type: none"> ▪ Brian Bradbury has yet to present the Planning Team with a prioritised list of starting points at the Kenn Moor site. <i>Brian reports that he has done this and is waiting to know when the 601 team will be available before contacting the landowners of these potential sites. Following discussion with Ian Morton it was agreed that subject to weather, numbers of volunteers available and any other unforeseen circumstances work would commence mid July.</i> ▪ <i>Brian to identify a suitable starting field, based on field walking finds so that a preliminary visit can take place in early July.</i>
Action 2	<p>Publications Reports</p> <p>Collins 2 RM 15 still outstanding</p> <ul style="list-style-type: none"> ▪ VR to finalise
Action 3	<ul style="list-style-type: none"> ▪ V Russett's Dialect words in reports article is not yet ready for publication.
	<p>Financial report</p> <p>P Wright reported that there were no changes to YCCCART's financial position since last month's AGM. Peter English thanked the Treasurer for his work in producing the Financial Statement.</p>
Action 4	<p>Upgrading the large laptop</p> <p>Chris Short reported that there was no real value in trading-in the Dell laptop and that up-grading the operating system would be the best option, particularly as the machine had been an expensive purchase. Window 7 would be the preferred up-grade although Vince Russett queried whether the Dell had sufficient memory to accommodate it; Ian Morton reminded the meeting that it is possible to check this on-line. If an up-grade to Windows 7 was possible VR suggested that the laptop be kept as backup. PE has a copy of Microsoft Office which could be installed legally if he had the Dell at home.</p> <ul style="list-style-type: none"> ▪ Arthur Langley and Chris Short to investigate further
Action 5	<p>LIDAR & Bob Smisson</p> <p>Bob Smisson's application for a LIDAR license was discussed. It was agreed that CS and AL would meet with Bob to determine if it would meet YCCCART's needs.</p> <ul style="list-style-type: none"> • CS and AL to liaise with Bob Smisson • CS to report to VR

<p>Action 11</p> <p>Action 12</p> <p>Action 13</p>	<p>Getting someone to act as deputy leader for the RM 15</p> <p>CS was anxious that there should be another member of YCCCART who could take command of the RM15 team in his absence.</p> <ul style="list-style-type: none"> • PE and PW volunteered to undertake this role. <p>FRED team need another volunteer to replace Maggie</p> <p>Now that Maggie Rosevink has left the village the FRED team is under-strength.</p> <ul style="list-style-type: none"> • Philippa Cormac and Anne Dimmock are both happy to work with FRED <p>Back up for downloading</p> <p>As there are fewer volunteers turning up on Thursday mornings at the moment, holidays, health issues and family commitments, it was agreed that this matter would be discussed at a later date when more people were available.</p> <ul style="list-style-type: none"> • CS proposed a refresher session with AL and VR
<p>Action 14</p> <p>Action 15</p> <p>Action 16</p>	<p>Progressing the Pottery project.</p> <p>CS felt that it was important to focus upon the Pottery project and suggested a meeting to discuss how this might be developed. PW thought that the project could be the focus for wet weather days although Ian Morton wondered if it would be better to include the Pottery project as part of YCCCART's program of work, ie a Pottery week once every six weeks.</p> <ul style="list-style-type: none"> • A possible meeting in late June or July for all interested YCCCART members. Or the next wet Thursday which ever is sooner. • <p>Vince had some suggestions about how the project could progress by involving students from the Archaeology Departments of either Bristol University or UWE.</p> <ul style="list-style-type: none"> • VR to contact Mark Horton, suggesting one of the Congresbury kiln sites as a possible training excavation. <p>CS also suggested that Unsal Hassan be asked to photograph items of Congresbury ware held by Bristol and other local museums.</p> <ul style="list-style-type: none"> • CS to approach UH <i>and John Wilcox</i>
<p>Action 17</p>	<p>YCCCART representatives at local events</p> <p>Dates for summer events: Congresbury Village Fete- June 28th Clevedon CBA event- July 12th Yatton Village Fete- August 9th</p> <ul style="list-style-type: none"> • JD to email YCCCART members for volunteers for any sessions at the above events. <p>The displays for the YCCCART road-shows to feature 2013's surveying work carried out at Wemberham Roman Villa site.</p>

Action 18	<ul style="list-style-type: none"> CS to hold a planning meeting to identify images and information for the display on the next wet Thursday
Action 19	<p>CBA award 2015</p> <p>The meeting was up-dated re the possibility of YCCCART entering FRED for the CBA award 2015. JD informed the committee that Geoff now had a copy of this year's application form to assess whether FRED could meet the award's criterion. The meeting heard that GP would like to form a small working party to begin this process. VR and JD expressed an interest in being involved with GP and Brian Wills.</p> <ul style="list-style-type: none"> GP to set up a working party with BW, VR, JD and any other members of the FRED team.
Action 20	<p>Weather related cancellations</p> <p>Ian drew the committee's attention to some of the problem he faces when deciding to cancel field work due to bad weather. Where cancellations have to be made in advance there is always the risk that the wrong decision will be made. The committee agreed that it would be wise to have contingency plans so that YCCCART member's could be usefully employed upon other projects. Consequently the following working parties will meet on the next wet Thursday.</p> <p style="padding-left: 40px;">FRED- CBA 2015 RM 15- Compile Wemberham display for this year's Summer events 601 + - Pottery project</p> <ul style="list-style-type: none"> IM to liaise with CS & GP re venues for the above meetings before emailing information to members
Action 21	<p>Newsletters</p> <p>PW read out an email from Unsal regarding the cost of printing 100 newsletters, the meeting felt that it was too expensive. It was agreed that 3 copies would be printed and laminated, one each for Congresbury and Yatton Libraries and one for the display at this Summer's road-shows. VR agreed to print some additional A3 copies.</p> <ul style="list-style-type: none"> JD to print 3 copies of the latest newsletter PW to laminate
	<p>Vice chair</p> <p>Due to an oversight at the AGM this Officer post was not filled following Brian Bradbury's resignation. Chris Short was elected as Vice-Chair. Proposed by PE, seconded by PW carried unanimously.</p>

YCCART Financial Statement as at 15 May 2014

	£ : p	
Balance at bank -C/Account on 31 March 2014	137.97	
-Reserve Account	3406.52	
Cash in Hand on 31 Mar14	<u>259.81</u>	
		£3804.30

Receipts since 1st April 14	£ : p	
Subs 2014/15	120.00	
Donation from Coffee Fund	30.00	
Donation - M Rosevink	7.20	
Interest on Reserve A/c	<u>0.34</u>	<u>157.54</u>
		<u>£3961.84</u>

Paid out since 1st April 14		
Fete Committee - Site Fee	12.00	
J Dickson - AGM Pot Plants	<u>8.00</u>	20.00

Bal at bank- 15 May 14 Current	£135.97	
Reserve	£3406.86	
Cash in Hand – 15 May 14	<u>£399.01</u>	<u>3941.84</u>
		<u>£3961.84</u>

P E Wright
Treasurer

15 May 2014