

**YCCCART Committee Meeting
13th November 2014 at Bickley.**

Action points	
	Present: , Peter Wright, Chris Short, Peter English (Chair), Geoff Pearson, Ian Morton, Janet Dickson, Vince Russett, John Wilcox & Arthur Langley.
	Apologies: Chris Lufflum, Philippa Cormack, Mary Campbell.
	Minutes of last meeting Agreed with one amendment
	Matters outstanding from previous meetings None
	Matters arising from last meeting
Actions 1-3	<p>Publications Reports Collins 2 RM 15 still outstanding</p> <ul style="list-style-type: none"> ▪ VR to finalise ▪ V Russett's Dialect words in reports article is not yet ready for publication. ▪ 7 other reports in various stages of completion
Action 4	<p>LIDAR & Bob Smisson</p> <ul style="list-style-type: none"> • CS and PE to invite Bob to the next review day (see AOB)
Action 5	<p>Upgrading the large laptop</p> <ul style="list-style-type: none"> • AL to look at the memory capacity of the laptop and the cost of upgrading. Report findings to CS.
Action 6	<p>Back up for downloading</p> <ul style="list-style-type: none"> • Proposed refresher session with AL and VR still outstanding
Action 7	<p>Progressing the Pottery project.</p> <ul style="list-style-type: none"> • UH & JW to begin photographing Congresbury ware in local museums.
Action 8	<ul style="list-style-type: none"> • VR is visiting Bristol City museum soon and will check for any examples of Congresbury ware. CS reminded the committee of the new arrangements for accessing archived material and the importance of advanced knowledge.
	<p>Chairman's report</p> <p>PE reported that regrettably YCCCART's most recent surveys had been dictated by the planning/development proposals currently faced by Congresbury although a new site, identified by Brian Bradbury in Yatton, had recently been started. He stressed how important it was that YCCCART's work reflected all parts of the local community. PE felt that a lot of good work had been done this summer by all three surveying teams. The regular attendance and commitment of members each week had avoided the need for a summer break and he praised the skills and levels of expertise YCCCART's members bring to the work of the groups. PE raised the issue of carrying out some excavation work in Iwood and possibly Wemberham Villa. VR reported that as English Heritage had not extended the scheduled area at Wemberham the landowner could be approached next year. The locations at Iwood; a wall and a trench across a leat were possibly more</p>

<p>Action 9</p> <p>Action 10</p> <p>Action 11</p>	<p>easily accessed in the future.</p> <ul style="list-style-type: none"> • PE and VR to investigate further. <p>PE raised the issue of attracting and keeping new members. Following the summer fetes several people expressed an interest in becoming involved in YCCCART's work however, for a variety of reasons they appear to have fallen by the wayside. A lively discussion followed highlighting the pros and cons of increasing the membership. JW felt that perhaps YCCCART wasn't public enough and more could be done to promote the organisation. It was felt that YCCCART should approach Mike Sweeting with a request to place a prominent link to YCCCART on the village website.</p> <ul style="list-style-type: none"> • PE/CS to make a request to M. Sweeting <p>It was also agreed that now was a good time to begin collecting articles for the next YCCCART newsletter. JD reminded the meeting that UH will be away for seven weeks in the new year, Al volunteered to assist in the production of the newsletter during UH's absence.</p> <ul style="list-style-type: none"> • JD to email all members requesting suitable updates from all four teams and any other articles, photographs etc to be sent to UH and AL
<p>Action 12</p>	<p>Financial report</p> <p>P Wright presented a healthy financial report stating that the renewal of the insurance policy was YCCCART's only large future expenditure. The amount spent on spray paint was noted and explained; the 601 team no longer use plastic pegs. Following the breakdown of the 601 IM suggested that it be serviced. PW felt that the use YCCCART made of the machine fell within the manufacturer's recommendation and that a service was an unnecessary expensive. It was felt by CS and IM that further investigation into the cost of a service should be investigated.</p> <ul style="list-style-type: none"> • PW to contact manufacturers re cost and necessity and report back. <p>Peter English thanked the Treasurer for his work in producing the Financial Statement.</p>
<p>Actions 13-15</p>	<p>CBA award 2015</p> <p>GP highlighted the criterion which needs to be met to achieve this award. He felt that whilst FRED fulfilled many of these key points there were significant gaps which should be addressed before embarking upon the application. One of the important areas for achieving the award was validation by a 3rd party and although there were plans to work with other groups GP felt that more was needed to be done to promote the use of FRED to the wider archaeological community. He also raised the issue of providing a substantial evidence base as the Wemberham report was still outstanding. The meeting agreed with GP but felt that the technique alone was worthy of publication. IM suggested approaching archaeological magazines and journals to see if they would be interested in writing an article about FRED. VR knows the editor of Current Archaeology and would be happy to support such an action.</p> <ul style="list-style-type: none"> • VR and GP to investigate possible publication of an article on the use of FRED as an archaeological tool once the Wemberham report is completed • GP to approach other local archaeological groups, possibly Bath or Gloucestershire, offering to survey sites using FRED. • To prepare for CBA award 2016.
	<p>Cadbury Hill update</p> <p>JD updated the meeting on the work done on Cadbury Hill during the first year of the HLS agreement. She reported that nearly £4000 had been spent on scrub clearance and tree felling but that the sums available for grant funding would not cover the cost of maintaining these areas once cleared. She highlighted the discrepancy between the amounts of funding available according to the HLS agreement and the quotes from</p>

<p>Actions 16-17</p>	<p>Greenmantle. JD wondered if YCCCART might be prepared to assist in the general clearance of nettles, brambles etc on the top of the hill to allow the cattle, which graze there, a better chance of keeping the scrub in check. She also highlighted the issue of replacing the interpretative boards, an important part of the HLS agreement, suggesting that YCCCART be represented on a steering group with YACWAG, VR and members of both Parish Councils.</p> <ul style="list-style-type: none"> • The committee agreed to form a working party to clear scrub next Spring. JD to co-ordinate with Cadbury Hill management group. • AL volunteered to represent YCCCART
<p>Action 18</p> <p>Action 19</p> <p>Action 20</p> <p>Action 21</p> <p>Action 22</p> <p>Action 23</p>	<p>AOB</p> <p>Review day</p> <ul style="list-style-type: none"> • PE CS to invite Bob Smithsons to a review day in December to discuss LIDAR <p>Future Planning</p> <ul style="list-style-type: none"> • A planning meeting arranged for Monday November 24th to discuss future dates inc AGM and Christmas social. <p>Standardization of file names</p> <ul style="list-style-type: none"> • CS and AL to meet to agree a standard format <p>Coffee</p> <ul style="list-style-type: none"> • JD to email members to find potential hosts for coffee should Bickley become unavailable. <p>Landmark Trust</p> <p>Landmark Trust has approached VR re collaborating at an event at Woodspring Priory next Spring.</p> <ul style="list-style-type: none"> • Issue to be discussed at the planning meeting. <p>Heritage and tourism</p> <p>North Somerset Council is undertaking a project designed to increase public awareness and usage of leisure and heritage assets in North Somerset. NSC intend to gather and collate a broad range of information from a number of local history and archaeology bodies on to a website designed to encourage residents and visitors alike to explore and discover more of the district.</p> <ul style="list-style-type: none"> • JD to provide contact details for NSC
	<p>Date of next meeting TBA</p>

YCCART Financial Statement as at 13 November 2014

	£ : p	
Balance at bank -C/Account on 31 March 2014	137.97	
-Reserve Account	3406.52	
Cash in Hand on 31 Mar14	<u>259.81</u>	
	£3804.30	
Receipts since 1st April 14	£ : p	
Subs 2014/15	120.00	
Donation from Coffee Fund	150.00	
Donation - M Rosevink	7.20	
Donation- V Russet talk	25.00	
Interest on Reserve A/c	<u>1.13</u>	<u>303.33</u>
<u>£4107.63</u>		
Paid out since 1st April 14		
Fete Committee - Site Fee	12.00	
J Dickson - AGM Pot Plants	8.00	
Methodist Hall - Room Hire	19.50	
R Ferdinando= Spray Paint	61.50	
P Wright - A3 Laminator	19.50	
P Wright - Cable RM15	22.19	
C Short - Data Stick - Fred	10.41	
U Hassan - Web Storage	<u>23.88</u>	176.98
Bal at bank- 13 Nov 14 Current	£117.59	
Reserve	£3407.65	
Cash in Hand – 13 Nov 14	<u>£405.41</u>	<u>3930.65</u>
		<u>£4107.63</u>

P E Wright
Treasurer

13 Nov 2014