

**YCCCART AGM  
At Yatton on 21 April 2011**

**Present**

Mary Campbell, Marriane Pitman ,Christine Lufflum, Philippa Cormack, Judith Sacks, Shirley Everden, Maggie Rosevink, Brian Bradbury, Pete Wright, Chris Short, Brian Wills, Janet Burge, Susan Degas, Colin Campbell, Geoff Pearson, Robert Cleland, Peter English, Ian Morton, Ferdi, Unsal Hussan, David Long & Vince Russett (Part of meeting only) .

**Apologies**

Mike Fox, Edward Renshaw, Sheila Jones, Helen Munton, Anne Dimmock, John Wilcox & Richard Baker.

**2010 AGM Minutes**

Agreed.

**Outstanding from 2010 Minutes**

Vince to provide Chris S with aerial photo of POW site

**Secretary's Report**

Chris Short explained that YCCCART had met all Heritage Lottery Fund (HLF) requirements and has now received all the money from the grant.

A progress report for quarter to 31 March 2011 is attached and will be used as a template to control future activity.

The following items were discussed /agreed

**AP 1.** Everyone to try and get more Yatton people involved.

**AP2.** A rainy day to be used to illustrate the use of the machines and laptop.

**AP3.** Brian Bradbury to contact English Heritage in order to discuss an extension to the licence to survey on Cadbury Hill.

**AP 4.** Maggie to help Chris S with web site

**AP 5.** YCCCART to attend Congresbury & Yatton fetes. Volunteers for events are David, Brian B, Shirley (Yatton only) Colin. Pete Wright to book the Congresbury fete pitch.

**AP6.** Open Day on 30 July 2011. Committee to agree plans.

**Walks /talks**

Cadbury walk with YACWAG led by Vince arranged for 23 July.  
Talk at Congresbury History Group provisionally agreed in 2012.

### **Treasurer's Report**

A detailed breakdown of the current financial position was produced as per the file attached to these minutes  
Brian Wills was re-elected as auditor.

### **Chairman's Report**

Brian Bradbury described his involvement with the group over the last 7 years and announced that he was standing down as chairman. He thanked everyone for their support, in particular Vince & Robert, Chris Short, Pete Wright and the Committee members, Mary Campbell for providing accommodation and Brian Wills for acting as auditor.

Chris Short then thanked Brian B for all his hard work and support and presented him with a card and gift in recognition of his tremendous contribution to YCCCART.

### **Election of Officers**

The following were elected / re-elected

Chairman: Peter English  
Secretary: Chris Short  
Treasurer: Pete Wright  
Vice Chair: Marianne Pitman  
President: Mary Campbell

Committee Members: Shirley Everden, Philippa Cormack, Pete English, Brian Bradbury, Colin Campbell and Ian Morton.

### **AOB**

#### **FRED**

**AP7.** Geoff and Unsal will examine software options so that 3d results can be generated from FRED data and possible RM15/601 data.

#### **Working with other CANS groups**

The following was agreed.

If a CANS group requests the use of the gradiometer or resistivity meter on a site in their area:

- 1) The outside group will be requested to put the request in writing and confirm that the landowner has authorised action and is willing for a report of surveys to be published on the YCCCART web site.
- 2) The outside group will also be asked to cover the cost of any losses /repairs arising from surveys on their sites. NB. This could be a considerable sum and the outside group is to produce details of relevant insurance cover etc.
- 3) YCCCART will consider such requests during planning meetings and advise the outside group accordingly. NB. Thursdays to be YCCCART surveys only.

- 4) YCCCART will provide training to members of CANS groups during YCCCART's normal surveying days.
- 5) At least one YCCCART member is to take the machine to the requested site, control its use throughout the survey period and return the machine for downloading by YCCCART (Using ArcheoSurveyor /Snuffler programs)
- 6) YCCCART will provide the CANS group with results and access to view results on the YCCCART laptop.
- 7) Survey reports are to be completed by the CANS group using the guidance provided by Vince Russett, and provide a copy to YCCCART prior to submission to Vince for editing. YCCCART should be acknowledged within reports.

**AP8.** Following agreement with the committee the above is to be issued to CANS members and included on the YCCCART web site

### **Dave Ridley**

**AP9.** Unsal agreed to help Chris S photograph the map etc held by Dave Ridley

### **Excavation at Congresbury Church**

Chris S has cleared action with Congresbury church and Congresbury Parish Council.

**AP10.** Vince to confirm that a Home Office licence (in case remains are uncovered) is not required.

Steve Tofts of CHERT has kindly agreed to act as Site Director and will help direct the setting out of trenches, determining contexts, logging finds, photographic and drawn records etc) but will not be able to do any report writing or sourcing of resources. He would also expect YCCCART to quickly take on drawing action. He is also thinking of the week commencing 6 June or 13 June. Steve suggested YCCCART contact Pip Osborne who is undertaking a similar dig at Chewton Mendip.

At the AGM Colin Campbell, Brian Bradbury, Pete English, David, Pete Wright & Chris Short said they would like to be involved.

**AP11.** Vince to confirm asap the location and size of the trench (5 by 2 metres?)

**AP12.** Shirley will provide training in drawing techniques.

**AP13.** Chris S & Pete E to contact Steve asap and agree his requirements (Kit, number of workers, timescale, etc) and once date has been fixed will send e mail to members to establish final numbers.

### **Surveys**

Thursday 28<sup>th</sup> April & 5<sup>th</sup> May all teams on Cadbury.

Monday 9<sup>th</sup> May 601 at Wraxall (Ian, Ferdi and Pete E) & RM 15 at Wrington (Colin and David and Anne Dimmock ? - Ian to arrange)

Thursday 12<sup>th</sup> May – Manual Team at Bickley 1, 601 at Castle Batch, RM 15 at Wrington.